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| **Lorraine Chavez** | | |
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| **CONTACT**  **Address**  123, Any Street, New York, NY 12456  **Phone**  123-456-7890  **Email**  lorraine.chavez@email.com |  | **COVER LETTER**  [Today’s Date]  **Hiring Manager**  [Hospital/Healthcare Organization Name]  [City, State]  **Dear Hiring Manager,**  I am writing to express my interest in the Registered Nurse position at [Hospital/Healthcare Organization Name]. With eight years of progressive experience in critical care, acute care, and patient education, I have consistently delivered high-quality, evidence-based nursing care that improves patient outcomes, enhances safety, and supports organizational excellence.  In my current role as a Senior Registered Nurse at Baylor University Medical Center, I lead a 12-member nursing team in a high-acuity ICU, reducing patient discharge readiness time by 20% and improving documentation accuracy by 15%. My ability to combine advanced clinical expertise with compassionate patient advocacy has helped decrease readmission rates and increase patient satisfaction scores. I am proficient in EHR systems such as Epic and Cerner, skilled in emergency response protocols, and experienced in interdisciplinary care coordination to ensure seamless treatment and recovery processes.  I am particularly drawn to [Hospital Name] because of your commitment to patient-centered care and innovation in healthcare delivery. I am confident that my strong clinical skills, leadership experience, and dedication to continuous improvement align with your mission. I would welcome the opportunity to contribute to your team’s success while continuing to provide safe, effective, and compassionate care to your patients.  Thank you for considering my application. I look forward to the possibility of discussing how my experience and skills can support your organization’s goals.  Sincerely,  **Lorraine Chavez** |